

**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION XII
ANNUAL PROCUREMENT PLAN FOR FY 2020 (NON-CSE)**

Code (PAP)	Procurement Program/ Project	PMO End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/ Activity/ Project)
					Advertisement / Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Training Expenses	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	50,000.00	50,000.00	-	
SUPPLIES AND MATERIALS													
100000100001000 310100100001000 310100100002000	Common Supplies/ Equipment Available at PS	A.I.a.1_GASS A.III.a.1_Applic A.III.b.4_Renewal	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	443,079.54	443,079.54	-	Procurement thru PS-DBM
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES													
100000100001000 310100100001000 310100100002000	Toner Cartridge, BROTHER TN-3448	A.I.a.1_GASS A.III.a.1_Applic A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	73,246.14	73,246.14	-	
100000100001000 310100100001000 310100100002000	TONER CART, SAMSUNG MLT-D205L, Black	A.I.a.1_GASS A.III.a.1_Applic A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	58,927.00	58,927.00	-	
310100100002000	INK, BT 6000, black original	A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	6,800.00	6,800.00	-	
310100100002000	INK, BT 6000, Cyan	A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	3,200.00	3,200.00	-	
310100100002000	INK, BT 6000, Magenta	A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	3,200.00	3,200.00	-	
310100100002000	INK, BT 6000, Yellow	A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	3,200.00	3,200.00	-	
310100100001000	PRINTER INK - EPSON 003 BK	A.III.a.1_Applic	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	3,150.00	3,150.00	-	
310100100001000	PRINTER INK - EPSON 003 M	A.III.a.1_Applic	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	1,800.00	1,800.00	-	
310100100001000	PRINTER INK - EPSON 003 C	A.III.a.1_Applic	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	1,800.00	1,800.00	-	
310100100001000	PRINTER INK - EPSON 003 Y	A.III.a.1_Applic	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	1,800.00	1,800.00	-	
100000100001000	PRINTER INK - BT 5000 M	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	1,950.00	1,950.00	-	
100000100001000	PRINTER INK - BT 5000 C	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	1,950.00	1,950.00	-	
100000100001000	PRINTER INK - BT 5000 Y	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	1,950.00	1,950.00	-	
100000100001000	PRINTER INK - BT D60 BK	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	3,600.00	3,600.00	-	
OTHER SUPPLIES													
100000100001000 310100100001000 310100100002000	SEMI-EXPENDABLE- Office Equipment	A.I.a.1_GASS A.III.a.1_Applic A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	174,495.00	174,495.00	-	
100000100001000 310100100001000 310100100002000	SEMI-EXPENDABLE-Furnitures & Fixture	A.I.a.1_GASS A.III.a.1_Applic A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	984,000.00	984,000.00	-	
100000100001000 310100100001000 310100100002000	SEMI-EXPENDABLE-Communication Equipment	A.I.a.1_GASS A.III.a.1_Applic A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	72,000.00	72,000.00	-	
100000100001000 310100100001000 310100100002000	SEMI-EXPENDABLE-ICT Equipment	A.I.a.1_GASS A.III.a.1_Applic A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	124,000.00	124,000.00	-	
100000100001000 310100100001000 310100100002000	Other Supplies and Materials	A.I.a.1_GASS A.III.a.1_Applic A.III.b.4_Renewal	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	228,725.42	228,725.42	-	
100000100001000	Fuel, Oil and Lubricants Expenses	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	221,980.23	221,980.23	-	
UTILITY EXPENSES													
100000100001000 310100100001000	Water Expenses	A.I.a.1_GASS A.III.a.1_Applic	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	13,800.00	13,800.00	-	

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100000100001000 310100100001000	Electricity Services	A.I.a.1_GASS A.III.a.1_Applic	NO	Direct Contracting	N/A	N/A	as the need arises	as the need arises	GoP	90,000.00	90,000.00	-	
COMMUNICATION EXPENSES													
100000100001000	Landline	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	21,600.00	21,600.00	-	
REPAIRS AND MAINTENANCE													
100000100001000	Motor Vehicles	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	114,185.38	114,185.38	-	
100000100001000	Office Equipment	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	1,000.00	1,000.00	-	
TAXES, INSURANCE PREMIUMS AND OTHER FEES													
100000100001000	Taxes, Duties and License	A.I.a.1_GASS	NO	NP-53.5 Agency-to- Agency	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00	-	
100000100001000	Insurance Expenses	A.I.a.1_GASS	NO	NP-53.5 Agency-to- Agency	N/A	N/A	N/A	N/A	GoP	153,900.00	153,900.00	-	
OTHER MOOE													
PRINTING AND PUBLICATION EXPENSES													
100000100001000	Printing and Publication Expenses	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	N/A	N/A	as the need arises	as the need arises	GoP	32,000.00	32,000.00	-	
EVENTS MANAGEMENT/REPRESENTATION EXPENSE													
100000100001000	Representation	A.I.a.1_GASS	NO	NP-53.9 Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	137,029.94	137,029.94	-	
TOTAL MOOE										3,058,368.65	3,058,368.65	-	
CAPITAL OUTLAY													
TOTAL CO													
OVERALL TOTAL COST FOR MOOE AND CO										3,058,368.65	3,058,368.65	-	

Prepared by:


AUREFIL M. FIGUEROA
BAC Secretary

Certified Funds Available/ Certified Appropriate Funds Available:

 11/20/2020
MARC DANIELLE V. ESCOTO/ EDELLE LYNNE L. SANTILLANA
Accountant III/ Budget Officer III

Recommending Approval:

BIDS AND AWARDS COMMITTEE


JERLIE L. OSANO
Chairman


MELIZZA L. DE JESUS
Vice-Chairman


MA. LOURDES Y. SULLANO
Member


MERCANGEL S. ALOLOD
Member

 11/20/2020
EDELLE LYNNE L. SANTILLANA
Member

Approved by:


RAQUEL R. ABRANTES
Regional Director